

Accounting Assistant

Career Training Program



Accounting – The Backbone of Business around the World!

Join Santa Clara Adult Education to launch your new and successful career. Complete all required coursework and earn your certificate as Accounting Assistant.

Santa Clara Adult Education.....

- A public school
- Affordable course fees
- Credentialed instructors / experts in their field
- Career and College Transition Services provided

Accounting I (\$39)

Accounting II (\$39)

QuickBooks I(\$69)

QuickBooks II(\$69)

Excel II (\$39)

Type 40 wpm (\$39)

Spring Term starts February 25, 2019 – Check catalog/website for courses and dates

Santa Clara Adult Education

30 Years of Excellence



CAREER TECHNICAL
EDUCATION



ENRICHMENT
PROGRAMS



HEALTH AND FITNESS



ENGLISH AS A
SECOND LANGUAGE



HIGH SCHOOL
DIPLOMA
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